Ret: Commissioners Office

RESOLUTION NO. 2061-A
Amends Resolution No. 2021

WHEREAS, the Commissioners recognized the necessity of having Rules and Regulations and Minimum Standards for Commercial Aeronautical Activities at the Ravalli County Airport and passed Resolution No. 1520 (Permanent File #540440) on July 13, 2004; and

WHEREAS, the Commissioners recognized the necessity of updating the Airport Rules and Regulations and passed Resolution No. 1574, amending Resolution No. 1520, (Permanent File #548031) on January 14, 2005; and

WHEREAS, the Commissioners recognized the necessity of updating the Minimum Standards for Commercial Aeronautical Activities at the Ravalli County Airport and passed Resolution No. 2021, amending Resolution No. 1574, (Permanent File #583843), on December 28, 2006; and

WHEREAS, the Commissioners recognized the necessity of updating the Rules and Regulations, and after proper legal notice and public hearing on March 13, 2007, taking public comment on the proposed changes; the Commissioners voted to approve the changes to the Rules and Regulations, as attached, and to amend Resolution No. 2021, passing Resolution No. 2061-A; and

WHEREAS, in order to track and amend the Airport Rules and Regulations and Airport Minimum Standards for Commercial Aeronautical Activities separately; the Commissioners also amended Resolution No. 2021, passing Resolution No. 2061-B which contains the latest changes in the minimum Standards for Commercial Aeronautical Activities that was approved on December 28, 2007.

THEREFORE BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS HEREBY ADOPTS THE RAVALLI COUNTY RULES AND REGULATIONS FOR THE RAVALLI COUNTY AIRPORT AS ATTACHED.

BE IT FURTHER RESOLVED THAT RESOLUTION NO. 2061-A WHICH HOUSES THE RULES AND REGULATIONS BE A SEPARATE RESOLUTION FROM THE MINIMUM STANDARDS FOR COMMERCIAL AERONAUTICAL ACTIVITIES AT THE RAVALLI COUNTY AIRPORT AS APPROVED IN RESOLTUION NO. 2061-B.

PASSED AND APPROVED THIS 13TH DAY OF MARCH, 2007.
BOARD OF RAVALLI COUNTY COMMISSIONERS

Greg Chilcott, Chairman

Alan Thompson, Member

Howard W. Lyons, Member

Attest: Clerk & Recorder

RAVALLI COUNTY AIRPORT RULES & REGULATIONS

Ravalli County Airport 6S5

ELEVATION: 3638'

RUNWAY SURFACE: Paved
LIGHTED: 16/34 & Lighted Beacon, PAPI
RUNWAY LIGHTS: KEY 122.8 3,5,7 TIMES
FUEL: 100, Jet A
REPAIRS: A&P Major
WEATHER: 1-800-992-7433
MEALS: In Town
LODGING: In Town
TRANSPORTATION: Rental & Courtesy
CALM WIND RUNWAY – 34
LEFT HAND TRAFFIC PATTERNS

RADIO: Unicom 122.8
NAV AIDS: Missoula
MSO VOR 112.8 166R/39.4 DME

FSS: RCO 122.45
SLC ATC 133.4 NORTH
132.4 SOUTH
SPOKANE APPR (Missoula Radar) 124.9

ROTOCRAFT OPERATION: Weather conditions permitting, all helicopter landings and takeoffs will be conducted in the vicinity of Runway 16 at the north end of the airport. Exceptions require prior written permission from the Airport Manager.

MANAGER: Page Gough
OWNER: Ravalli County
215 S. 4th Street, Suite A
Hamilton, MT. 59840
406-375-9149

REMARKS: Telephone on Field
Fly-in Aircraft Camping on Field
(Owner tiedown ropes required in camping area)

Effective upon adoption these Rules and Regulations shall supersede all previous Rules and Regulations heretofore applying to Ravalli County Airport and have been adopted with respect to the use of the Airport to provide for safety of all persons using the Airport.

The Airport Manager will enforce these Rules and Regulations through the direction of the Airport Advisory Board and Ravalli County Commissioners, and will be responsible for assuring compliance by all persons using the Ravalli County Airport.

Nothing in these Rules and Regulations shall be construed as permitting any violations of any of the existing State and Federal laws and regulations governing said Airport.

SECTION 5-100 -- GENERAL

5-101 All aeronautical activities conducted at or in the vicinity of Ravalli County Airport shall be in conformity with current pertinent provisions of the Federal Aviation Regulations (FARs) and the Aeronautical Information Manual (AIM).

5-102 All laws and regulations of the State shall apply.

5-103 The Airport Manager shall, at all times, have authority to take such action as may be necessary to safeguard the public in attendance at the Airport.

5-104 The Airport Manager may suspend or restrict any or all operations whenever such action is deemed necessary in the interests of safety.

5-105 Public solicitation on Airport premises is prohibited, except with prior written permission of the Airport Manager, subject to county regulations.

5-106 All pets on airport property must be controlled in accordance with Ravalli County requirements including Ordinance #16. Violations will be reported to the Animal Control Officer. Owners will be held responsible for any damages caused by their pet.

5-107 Disposal of waste materials and trash at any location on the Airport is prohibited. All handling, storage, and disposal of hazardous materials shall be done in accordance with applicable, county, state and federal regulations.

5-108 All facilities at the Airport developed with Federal Assistance and all those usable for landing and taking-off of aircraft will be available at all times without charge for use by public aircraft of the United States Government in the conduct of its official business.

5-109 All persons shall use the airport at their own risk.

5-110 Runway weight restrictions: Users of Ravalli County Airport are subject to an overweight fee for all aircraft which have a manufacturer's take-off gross weight over 17,000 pounds for a single-wheel landing gear and 25,000 pounds for a dual/tandem-wheel landing gear. (See Fee Rates and Charges in this document).

5-111 All facilities and areas at Ravalli County Airport shall be used only for purposes directly connected with, or incident to aviation except as expressly approved in writing by the Ravalli County Commissioners.

5-112 All persons on Airport property will be subject to the reasonable requirements, requests, and directions of the Airport Manager.

5-113 In order to best utilize limited ramp space for aircraft, parking spaces leased to commercial operators and private individuals shall be reviewed annually for utilization. At the discretion of the Airport Advisory Board, renewal of leases for under utilized parking spaces will not be recommended.

5-114 CAMPING: Fly-in camping is permitted in the designated camping area. No other camping, to include R V's, is allowed except by written permission from the Airport Manager. (See Fee Rates and Charges in this document).

5-115 STORAGE: Vehicles of any type, including recreational trailers, RV's, campers, or other similar vehicles, or any other kind of personal property, may not be parked outdoors on airport property for more than 24 hours without written permission from the Airport Manager. Vehicles parked in designated long term parking are exempt from this paragraph. Anyone in violation of this rule will incur a penalty and the vehicle may be towed at owner's expense after seven days. (See Fee Rates and Charges in this document).

5-116 DEFINITIONS: The following definitions apply within the Airport Rules and Regulations:

A. AIRCRAFT: The word "AIRCRAFT" means a device that is used or intended to be used for flight in the air which includes fixed wing aircraft, ultra light aircraft, rotary wing aircraft, and gliders.

B. PERSONS: The term "PERSONS" means any individual, firm, co-partnership, corporation, company, association, joint stock association, or political body, and includes any trustee, receiver, assignee, or other similar representative thereof.

C. UNIMPROVED LEASED LAND: Land not developed as stipulated in the lease agreement.

D. IMPROVED LEASED LAND: Land developed as stipulated in the lease agreement.

E. SIGN: Any publicly displayed sign or notice of any kind that is advertising, giving directions or identifying a business and is greater than two (2) square feet in area.

SECTION 5-200 – ROTORCRAFT

5-201 Weather conditions permitting, all helicopter landings and takeoffs will be conducted in the vicinity of Runway 16 at the north end of the airport. Exceptions require prior written permission from the Airport Manager.

5-202 To avoid low level over-flights of residential areas, approaches and departures will be executed to and from a northerly direction.

5-203 Hovering maneuvers over ramps and parking areas are not permitted.

5-204 Helicopter parking and refueling operations will be conducted at designated marked locations only, e.g., the grass landing circles at the north end of the runway. For reciprocating engine helicopters needing fuel, they may follow taxiways to the self serve refueling area.

SECTION 5-300 -- GROUND RULES

5-301 At no time shall engines be "run up" or aircraft taxied when other aircraft, hangars, shops, buildings, or persons in the observation areas are in the path of the propeller wash or jet blast.

5-302 Aircraft not parked in hangars shall be parked in designated areas as directed by the Airport Manager. Aircraft will not be parked so as to obstruct any taxiway, ramp, or aircraft movement. For parking/tie-down charges, see Fee Rates and Charges in this document.

5-303 All repairs to aircraft or engines, except emergency repairs shall be performed in the areas designated by the Airport Manager.

5-304 Each aircraft owner or operator utilizing a tie-down area will be responsible for adequately securing the aircraft.

5-305 Ravalli County or its agents will not be responsible for damages or theft occurring to any aircraft occupying the parking, tie-down, or hangar areas.

5-306 Fuel flowage fees will be charged for all fuel brought onto Ravalli County Airport for aircraft and is stored or put in an aircraft's fuel tank. This includes fuel purchased elsewhere. Within 5 days of receiving a fuel shipment, businesses receiving fuel will provide the Airport Manager with a copy of the delivery receipt showing gallons delivered. Fuel flowage fees must be paid within 30 days of delivery. A late fee will be charged for each late payment. (See Fee Rates and Charges in this document). Individuals who bring fuel on the airport are also subject to this fee and must provide appropriate documentation.

SECTION 5-400 -- VEHICULAR & PEDESTRIAN CONTROL

5-401 Only persons on aviation related activity may enter the air-side ramp area without written permission from the Airport Manager.

5-402 Ramp Access Permit: The Airport Manager will issue ramp access permits to be prominently displayed on authorized vehicles. No other vehicles will be allowed on the ramp except for loading and unloading of aircraft. No unauthorized vehicles are allowed on the main taxiway or runway.

5-403 Vehicular traffic, parking and pedestrians shall be under direct control of the Airport Manager.

5-404 Short-term parking (24hours) is available in the main parking lot by the Beacon; Long-term parking is available in the grass field to the West of the short-term parking area. Vehicles using the parking areas must have current registration and be operable or they will be deemed junk vehicles and removed per county regulations for junk vehicles.

5-405 Foreign object damage control: Vehicle owners are responsible for ensuring that their vehicles do not deposit debris on taxiways. It is the responsibility of the vehicle owner to clean up any debris deposited, such as mud, rocks, and oil.

5-406 Vehicular and pedestrian traffic will comply with all officially posted signs.

5-407 Aircraft have the right-of-way over all other traffic and or persons while on taxiways and ramps.

5-408 Vehicles shall not be parked so as to obstruct any taxiway, ramp, or aircraft movement.

SECTION 5-500 -- FIRE REGULATIONS

5-501 No person may smoke within 100 feet of aircraft during fueling or de-fueling operations.

5-502 All aircraft, without exception, shall be grounded when being fueled.

5-503 Fueling and/or de-fueling are prohibited in hangars.

5-504 In case of an accident on the air-side of the airport, no vehicle or persons shall be permitted in the air-side area without the express approval of the Airport Manager except emergency responders and their equipment.

5-505 Persons involved in accidents occurring on the airport or their representative shall, within 24 hours, make a full report in writing to the Airport Manager. The aircraft shall not be removed without permission from the Airport Manager.

5-506 Within five (5) days after notification, damaged aircraft involved in an accident must either be removed from the Airport or stored in a designated area. If not, the Airport Manager will do so at the expense of the Owner.

SECTION 5-600 – BUILDINGS AND LANDS

5-601 Hangar leases are for a period of 10 years but may be for a longer term with approval from the Board of Ravalli County Commissioners.

5-602 Lessees of Ravalli County Airport land are responsible for maintaining the land surrounding their leased area as follows:

A. The area of responsibility is ten feet (10') on all sides of the leased area plus all the land between the leased area and any immediately adjacent taxiways or roads.
B. Keep area of responsibility mowed.
C. Keep area of responsibility cleared. Storage is not permitted in this area.
D. If Lessee fails to perform any of B & C above, the County may, after notification, terminate the lease and /or have the work accomplished and charge the lessee for the work, plus an administration fee. (See Fee Rates and Charges in this document).

5-603 Access to structures on Airport property shall be provided to designated Ravalli County employees for periodic inspection purposes upon 24-hour notice.

5-604 Airport Signs: No exterior signs are permitted unless authorized in a lease or approved in writing by the Airport Manager with approval of the Airport Advisory Board.

5-605 LAND LEASE RATES: See Fee Rates and Charges in this document for current land lease rates and development fees. Lease rates are charged on the square footage of leased land. A one time development fee is charged on all leases which propose a new structure, additions to existing structures, or additional leased land. For structures on Ravalli County Airport, the one time development fee is based on the footprint of the structure plus 10 feet on all sides of the structure, i.e., a 50 foot by 50 foot structure would have a development fee based on a footprint of 70 feet by 70 feet.

5-606 UTILITIES: It is the Lessee's responsibility to install and pay for the service lines to the building. Electric, telephone and natural gas lines run throughout the hangar area. It is the Lessee's responsibility to pay for all lines and transformers required to serve the building. Holding tanks and water systems can be installed at Lessee's expense with proper permits and must be a part of the lease.

5-607 FORFEITURES OF LEASE AND DEVELOPMENT FEE: If construction is not completed during the allotted time (see Appendix B, Minimum Standards for Long-Term Activities at Ravalli County Airport, New Construction), the lease will be terminated and all lease and development fees will be forfeited to Ravalli County.

5-608 Unimproved land leases cannot be transferred, sublet or sold. Improved land will require a new lease whenever there is a change of ownership, a change of activity, a structure is modified, utilities added or a waiver is requested.

5-609 CLEANUP AND RECLAMATION: A covered dumpster or other appropriately covered receptacle shall be placed on the site prior to construction and shall be used for all construction waste materials. All disturbed areas must be left in a state that will allow mowing. The Lessee shall haul all excess gravel and topsoil materials excavated from the site to an alternate location on the airport as directed by the Airport Manager. Failure to comply will terminate the lease.

SECTION 5-900 – FEE RATES AND CHARGES

A. Annual land lease rate per square foot	$0.09/yr
B. Development fee rate per square foot	$0.48
C. Administrative fee	$50.00
D. Annual utility fee for owner installed well, holding tank or both	$50.00
E. Hourly work fee with a 1 hour minimum charge	$25.00
F. Penalty charge (Trailer/RV/Camper)	$20.00/day
(Car/Truck/Equipment/Storage)	$6.00/day
G. Fuel flowage fees per gallon	$0.05
H. Fuel Flowage Late Fee	1% per month
I. Long Term Vehicle Parking	$3.00/day
J. Aircraft Parking Fees (Annual lease)	$120.00
(Monthly)	$30.00
(Turf parking)	FREE
K. Fly-in overnight camping in designated area:	$2.00/night
L. Overweight Fees for aircraft with a manufacture take-off gross weight of over:	
I. 17,000 pounds for single-wheel landing gear	$150.00
II. 25,000 pounds for duel/tandem wheel landing gear	$150.00